

# Microsoft Office 365 SPOT Report

Through 2022  
in any given month  
over **30%**  
of the growing expenditure  
on software and cloud services  
will be unused.<sup>(i)</sup>



**15 mins to present + 15 mins to provide data**  
= Tangible automated insights that deliver savings and opportunity

## Do you know the profile of your O365 usage vs what you are paying for?

We see an **18-57% cost saving** opportunity when engaging with clients. Are you **offboarding leavers licensing effectively**? When carrying out license reviews Viadex see an average of **10% of licenses still allocated to users who have left the organisation**.

Can you **quickly and accurately allocate departmental costs** for your O365 estate? Viadex's O365 Dashboard provides this based on user, location and department.

Leverage your data **quickly and easily** to gain visibility and **automated insights** that can deliver **tangible value and savings**.

(i) Gartner, Inc., Magic Quadrant for Software Asset Management Managed Services, August 4, 2020

## Address the Unkown

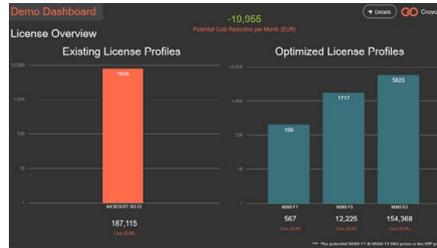
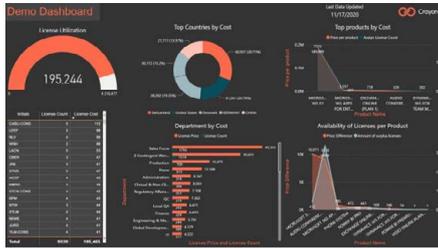
Many organisations are leveraging the power of Microsoft Office 365 but are you utilising its full potential? Are there opportunities to gain more value through deployment and enablement or achieve savings (immediately or over time) through alignment of license entitlement against actual usage? While this data is available to all companies it is not easily captured in a clear and concise fashion and even if it is how do you leverage the most value from it? Viadex's O365 dashboard can be setup within 24 hours and instantly provide clear and concise insights on your data, not just industry or analyst averages.

When coupled with Viadex's extensive experience and proven capability in software asset management it enables organisations to truly optimise their O365 license estate delivering optimum ROI on your technology investment.

### Matrix of Knowledge

		Question	
		Know	Don't Know
Answer	Know	<b>A</b> I know what I'm looking for and have good access to the answer.	<b>B</b> The answer lies somewhere in the data I've collected, but I don't know how to analyse or access it.
	Don't Know	<b>C</b> I know the question, and I just need to collect the right data to answer it clearly.	<b>D</b> I need to leverage the opportunity to access my data so that I can discover insights and drive more intelligent strategies.

# Address the Unknown



## License Overview

Get a precise overview of available and consumed licenses within your organisation and prepare for upcoming agreement anniversary. Many companies review this data once a year, at point of renewal or not at all. The overhead of collecting data, presenting it and gaining insights often doesn't appear to justify the effort. The key is to automate the collection, presentation and, where possible, the insights. Thus enabling focus and decisions on impacts and outcomes rather than the process.

## Saving and ROI Potential

Are you assigning more expensive licenses than actually needed. Get detailed information on your user's actual usage patterns in Office 365 and uncover saving potentials. Frequently organisations buy the same licensing for all their employees or based on broad persona classifications. By leveraging automated insights, which are built on Viadex's extensive licensing experience and knowledge, organisations can look at the reality of usage vs entitlement and make decisions based on those insights, whether that be realising available cost savings or improving enablement to gain value.

## Cost Allocation

Gain insights into which countries, organisational units and departments are using Office 365 and easily break down the cost. Frequently ubiquitous licensing is misallocated or attributed to a central cost centre, with the O365 dashboard it becomes easier to see, understand and refine allocation by department, business unit or country through whichever lens is appropriate to enable accurate reporting and business insight.

## Identify Opportunities to Leverage your Investment

Optimisation is not purely about cost saving, in many scenarios technology has been purchased to deliver productivity gains, client and employee satisfaction and new revenue opportunities but due to varying factors that investment has not been leveraged. Through Viadex's extensive capabilities across our pillars of 'Plan and Migrate' and 'Assess and Optimise' we can work with you to deploy and enable applicable technologies while also ensuring you are utilising the available vendor funds and programs to do so in the most cost effective manner.



### Next steps?

To arrange your **15 minute initial presentation** and **15 minute data capture run through** follow the below link.

Upon completion Viadex will deliver an insights overview within **5 working days**.

[> Book my session](#)